

State Historical Records Advisory Board

Minutes

The State Historical Records Advisory Board (SHRAB) met on June 3, 2008, at 12:35 p.m. in the Board Room at the Kentucky Department for Libraries and Archives (KDLA). Board members present were: Jim Cundy, Deputy Coordinator; Valerie Edgeworth, Deputy Coordinator; Mark Myers, Deputy Coordinator; Richard Belding, Citizen at Large; Mary Margaret Bell, Jefferson County Public Schools (JCPS); Dr. James Greene, Harlan Independent School District; Rebecca Ryder, University of Kentucky (UK); and Mary Winter, Citizen at Large. Also present was Connie Renfroe, Public Records Division Secretary. Not present were: Barbara Teague, Coordinator; Sue Lynn McDaniel, Western Kentucky University (WKU); and Kent Whitworth, Kentucky Historical Society (KHS).

The minutes of February 8, 2008 were reviewed. Ryder made a motion to accept the minutes, seconded by Winter. Motion carried unanimously.

Cundy gave an update on the Council of State Archivists (CoSA). CoSA is proposing to have Teague become a member of CoSA's Board of Directors and will vote on this in July at its annual meeting. Teague will attend CoSA's Intergovernmental Preparedness for Essential Records (IPER) Summit Conference on July 21st-22nd, prior to attending the joint annual meetings of CoSA and the National Association of Government Archives and Records Administrators (NAGARA) on July 23-26, 2008.

Cundy stated that Kathleen Williams was appointed the new Executive Director of the National Historical Publications and Records Commission (NHPRC). Belding said that Williams, who was Acting Executive Director of the NHPRC since January, 2008, replaces former director Max Evans.

Cundy distributed a copy of an email from CoSA requesting SHRAB members and constituents to contact U.S. Representatives, urging them to sign on as co-sponsors for bill number, HR 6056, Preserving the American Historical Records (PAHR). CoSA, SAA, and the National Association of Government Archives and Records Administrators (NAGARA) are trying to find co-sponsors for this legislation in the House. CoSA is in need for at least 50 co-sponsors in order for mark-up in the House Committee on Oversight and Government Reform. Belding

asked SHRAB members to contact their representatives, such as representatives Ben Chandler and John Yarmuth. Cundy said he would send an e-mail to the KCA list serve requesting their assistance. Bell said she would write a letter to Representative Yarmuth on behalf of the SHRAB.

Cundy gave the updates on the SHRAB administrative support grants. The 2006 administrative support grant is closed. There is still money from the 2007 administrative support grant that has not been spent. No money has been spent from the 2008 administrative support grant; but this money will be used for administrative support costs and Society of American Archivists (SAA) continuing education workshops.

Cundy said that the 2009 SNAP grant has been awarded. The SHRAB will apply in 2010 for regrant money.

Cundy gave an update of the SHRAB documentary. There were incorrect credits listed, but changes still had not been made.

Edgeworth gave an update on the Archives Month Committee meeting. Archives Month is scheduled for October 2008. This year's theme focuses on the 50th Anniversary of the Public Records Act. The catchphrase for this year's poster will be: *Celebrating the Commonwealth Record*. Gretchen Haney, KHS, has agreed to design this year's poster and the Kentucky Council on Archives has agreed to pay for printing. Several new publicity ideas are in the works; including but not limited to a video contest for college students focusing on the use of archival materials for school related projects. The Archives Month website should be up and running by the first of August. Repositories will be encouraged to submit Archives Month related events to the website for posting.

Cundy said that the SHRAB is still working on the strategic plan. At the last meeting, board members were asked to send suggestions for time lines and action steps. The strategic plan will not be edited until every board member has had the chance to send in their suggestions. Cundy will send a reminder of each member's responsibility with deadlines for completion.

Cundy said that NHPRC has received the final report for the Kentucky Historical Society's grant "Registers and Rosters: Processing Business Military Records." The Appalshop grant

“Television Preservation and Access Project” is still in progress. Belding suggested having a representative from Appalshop come to a SHRAB meeting to talk about the progress with the grant.

The deadline for grant applications to be submitted to NHPRC is November 2, 2008. SHRAB will need to plan its next meeting for sometime at the end of August. An e-mail will be sent to the SHRAB giving three or four date choices.

There being no further business to discuss, the meeting was adjourned.